

## BROKERAGE AGREEMENT

**to regulate the terms and conditions on the basis of which the agreement for the provision of services between the Hotelschool The Hague, the Contractor and the Broker is concluded.**

THE UNDERSIGNED:

1. The Foundation under Dutch law **[NAME]**, having its registered office and its place of business at the **[ADDRESS]** in (**[POSTCODE]**) **[PLACE]**, registered in the trade register of the Dutch Chamber of Commerce under number **[NUMBER]**, for the purpose hereof duly represented by its officer under its articles, Mr / Mrs / Ms **[NAME]**, hereinafter referred to as: the 'Hotelschool The Hague';
2. **[NAME]**, having its registered office and its place of business at the **[ADDRESS]** in (**[POSTCODE]**) **[PLACE]**, registered in the trade register of the Dutch Chamber of Commerce under number **[NUMBER]**, with VAT registration number **[NUMBER]**, hereinafter referred to as: the 'Contractor';
3. The private company under Dutch law **[NAME]**, having its registered office and its place of business at the **[ADDRESS]** in (**[POSTCODE]**) **[PLACE]**, registered in the trade register of the Dutch Chamber of Commerce under number **[NUMBER]**, for the purpose hereof duly represented by its director under its articles of association, Mr / Mrs / Ms **[NAME]**, hereinafter referred to as: the 'Broker';

The undersigned are hereinafter jointly also referred to as: the 'Parties' and individually as: a 'Party';

WHEREAS:

- the Broker is an organisation that focuses on (inter alia) uniting supply and demand on the labour market and also offers the Parties support regarding back office services, the contract management and/or the handling of the invoicing;
- the Hotelschool The Hague is in need of a Contractor that is able to perform activities autonomously for the benefit of the Hotelschool The Hague;
- the Contractor disposes of the knowledge, experience and/or expertise to perform the activities autonomously, as described in the request of the Hotelschool The Hague;
- the Hotelschool The Hague intends to, after brokerage by the Broker, grant the contract to the Contractor to perform activities outside the scope of employment for the same, in accordance with the provisions set forth in the present agreement, hereinafter referred to as: the 'Agreement';
- the Contractor is free to conclude agreements for the provision of services with other clients;
- the Agreement is qualified by the Hotelschool The Hague and the Contractor as an agreement for the provision of services within the meaning of sections 400 ff. of Book 7 of the Dutch Civil Code and they expressly do not intend to cooperate with each other on the basis of an employment under civil law and/or a fictitious employment;

- the Hotelschool The Hague and the Contractor do not intend to conclude an employment agreement within the meaning of sections 610 ff. of Book 7 of the Dutch Civil Code and the Contractor realises that the protective measures of employment law are not applicable to the Agreement;
- the Hotelschool The Hague and the Contractor elect to, as the occasion arises, declare the fictitious employment of homeworkers or individuals deemed equivalent to people in a position of employment inapplicable and to prepare and sign the Agreement before payment takes place;
- the Contractor is informed of the (tax) requirements of (tax) entrepreneurship. The Hotelschool The Hague and the Contractor opt to, as the occasion arises, declare the fictitious employment of homeworkers or individuals deemed equivalent to people in a position of employment inapplicable and to prepare and sign the Agreement before payment takes place;
- the Agreement is based on the agreement assessed by the Dutch Tax Authorities on 17 March 2016 under number 90915.68203.1.0. The provisions marked in the said agreement were included in the Agreement in an unchanged manner. To the extent that adjustments were made in this Agreement the Parties are of the opinion that these adjustments do not prejudice the provisions marked in the model or sample agreement;
- the Parties deem it appropriate to establish the provisions with regard to the cooperation in writing in the Agreement;

AND DECLARE TO HAVE AGREED AS FOLLOWS:

#### *1. THE CONTRACTOR*

#### **ARTICLE 1. SUPPLY OF INFORMATION CONTRACTOR**

- 1.1 The Hotelschool The Hague intends to rely on the knowledge and experience of the Contractor, as elaborated in the order confirmation as intended in Schedule 1. To this end the Hotelschool The Hague grants the Contractor, after brokerage by the Broker, the contract to within the framework of the performance of its profession and/or business have the Contractor perform the activities as described in Schedule 1 to the Agreement (hereinafter referred to as: the 'Order Confirmation'). The Order Confirmation forms an integral part of the Agreement.
- 1.2 The Contractor is held to inform the Hotelschool The Hague prior to the Agreement of its employment history in writing, in particular if the Contractor performed similar activities for the Hotelschool The Hague in the past on account of an employment agreement. If the latter is the case then the Hotelschool The Hague is entitled to decide not to conclude the Agreement with the Contractor.
- 1.3 Prior to or at the start of the Agreement the Contractor shall show the Hotelschool The Hague and the Broker valid proof of identity and give the Broker the opportunity to make a copy of the same or to process the necessary personal data, all in accordance with the Dutch Personal Data Protection Act. If the Contractor does not hold the Dutch nationality then the above also applies to the required documentation on account of which the Contractor is entitled to perform activities in the Netherlands.
- 1.4 The Contractor shall, prior to the Agreement, submit an extract from the trade register of the Chamber of Commerce with regard to his person or business to the Broker as well as a payment history report of the Dutch Tax Authorities (VAT) and a VAT registration number and Certificate of Good

Conduct. Diplomas, certificates, quality marks, etc. potentially required for the activities shall be specified in the order confirmation.

## **ARTICLE 2. ACTIVITIES CONTRACTOR**

- 2.1 The Contractor accepts the Contract and thus accepts the full responsibility for the performance of the stipulated activities in the correct manner.
- 2.2 The Contractor commits to perform the activities that are described in **Schedule 1** attached to this Agreement for the term of the Agreement.
- 2.3 Upon the performance of the activities the Contractor shall observe the diligence that befits a good contractor and guarantees that the activities to be performed shall be performed in a professional manner as also that the result of the activities shall comply with the contract.
- 2.4 The Contractor guarantees that it disposes of all competences and complies with the requirements imposed by the Hotelschool The Hague that are imposed on the activities.
- 2.5 The Contractor performs the activities deriving from the Contract autonomously. The Contractor performs the stipulated activities at its sole discretion and without authority or supervision of the Hotelschool The Hague. The Hotelschool The Hague can, however, give directions and instructions regarding the result of the Contract. To the extent that this is required for the performance of the Contract, coordination takes place with the Hotelschool The Hague in case of cooperation with others, in order that this shall take place optimally. If so required for the activities the Contractor complies with the working hours at the Hotelschool The Hague. In this respect it is noted that the Contractor performs the contract in consideration of the statutorily imposed requirements and – where applicable – the frameworks deriving from the educational programme established for the training.
- 2.6 The Hotelschool The Hague grants the Contractor any and all authorities, resources and information that are by default present at the Hotelschool The Hague and that are required for a proper performance of the contract. The Contractor provides for the availability of other materials and information required for a proper performance of the contract.
- 2.7 The Hotelschool The Hague declares to agree that the Contractor also performs activities for the benefit of other clients in the course of which the Contractor expressly observes the provisions set forth in article 5 and article 12.

## **ARTICLE 3. FEES CONTRACTOR**

- 3.1 Only the Hotelschool The Hague is liable to pay a fee to the Contractor for the performance of the activities, without prejudice to potentially deviating arrangements regarding the invoicing. The fee is specified in the Order Confirmation and includes travelling expenses, subsistence expenses, potential material costs, expenses and travelling time, barring different arrangements in the Order Confirmation. The Parties emphasise that the fee is not a pay agreement within the meaning of section 610 of Book 7 of the Dutch Civil Code. The Contractor personally provides for the contribution of payable turnover tax and, where applicable, payroll tax and national insurance contributions.
- 3.2 In all circumstances the Hotelschool The Hague remains responsible for compliance with this payment obligation vis-à-vis the Contractor.
- 3.3 The Contractor is not entitled to a fee regarding hours during which the Contractor does not perform activities for the benefit of the Hotelschool The Hague, e.g. sickness or leave.

- 3.4 The Parties agree that the Broker invoices on behalf of the Contractor. The Hotelschool The Hague pays the Broker after which the Broker pays the Contractor on behalf of the Hotelschool The Hague through crediting via reversed billing.
- 3.5 The Broker shall provide the Contractor with a monthly invoice, through reversed billing, no later than on the 6<sup>th</sup> working day after the expiry of the previous month. The invoice must be provided with a written (digitally approved) specification of the activities approved by the Hotelschool The Hague. In addition, the VAT number and the registration number of the Chamber of Commerce of the Contractor must be mentioned on the invoice.
- 3.6 The Broker shall invoice the Hotelschool The Hague on behalf of the Contractor and forward the invoice of the Contractor – whether or not processed in a collective invoice in a manner that the individual invoice of the Contractor can be deducted – to the Hotelschool The Hague as soon as possible. The Hotelschool The Hague is always held to pay each and every invoice submitted by the Broker within 30 calendar days after despatch of the invoice, if the invoice is approved.
- 3.7 The Broker shall pay the Contractor within 48 hours after the Broker has received the relevant payment from the Hotelschool The Hague. With regard to the payment the Broker only fulfils the function of cashier. Payment by the Broker to the Contractor shall release the Hotelschool The Hague from its payment obligation vis-à-vis the Contractor on the basis of the Agreement, as intended in article 3.2 of the Agreement. The Broker is otherwise by no means responsible for the payment by the Hotelschool The Hague to the Contractor and the bad debt risk is fully vested in the Contractor.

#### **ARTICLE 4. AUTONOMY CONTRACTOR**

- 4.1 The Contractor shall implement the Agreement autonomously. The Contractor is entitled to also perform activities for the benefit of other clients.
- 4.2 The Contractor receives the fee for the performed services. The Hotelschool The Hague is liable to pay VAT on this fee if and to the extent that statutory exemptions are not applicable. If, due to an intentionally incorrect mode of action by the Contractor, other tax claims, payable insurance premiums, penalties and/or interest are due in connection with this Agreement then they shall be at the expense of the Contractor.
- 4.3 The Contractor is held to immediately inform the Hotelschool The Hague and the Broker of facts and/or circumstances that could result in the opinion of the Dutch Tax Authorities that there is no longer question of autonomy.
- 4.4 If a relationship between the Hotelschool The Hague and the Contractor as laid down in this agreement is, other than due to the express intention of the Parties, qualified by the tax and/or the national insurance authorities as a (fictitious) employment and if the Hotelschool The Hague is consequently held to pay taxes then the Hotelschool The Hague can withhold these expenses (both the employer's share and the employee's share) from the amounts that it is liable to pay to the Contractor on any account whatsoever.
- 4.5 If the relationship between the Hotelschool The Hague and the Contractor is qualified as a (fictitious) employment as intended in the tax and/or national insurance legislation then the Parties hereby expressly declare that the relationship between the Hotelschool The Hague and the Contractor can by no means be qualified as an employment agreement within the meaning of Title 10 ff. of Book 7 of the Dutch Civil Code.

- 4.6 The Contractor is held to lend its cooperation in a potential periodic audit of the Broker with regard to the question whether the Contractor still performs the activities as an autonomous entrepreneur from a tax perspective and to submit potential documents and/or documentation in connection therewith to the Broker for inspection.
- 4.7 In connection with the implementation of statutory schemes and/or the control measures applied by the Broker, the Broker can request supplemental information from the Contractor and/or the Hotelschool The Hague. The Contractor agrees in advance that the Broker can supply copies of the supplied documentation to the Hotelschool The Hague, all in consideration of the Dutch Personal Data Protection Act.

#### **ARTICLE 5. LIABILITY / DAMAGES CONTRACTOR**

- 5.1 If one of the Parties fails to comply with its obligations by virtue of the Agreement then the other Parties or one of the other Parties can give the said Party notice of default. The defaulting Party is, however, immediately in default if compliance with the relevant obligation has meanwhile, other than as a result of force majeure, already become permanently impossible. The notice of default is given in writing in the course of which the defaulting Party is given a reasonable time limit to yet comply with its obligations. This time limit is a fatal deadline. If compliance fails to materialise within the said time limit then the defaulting Party shall be in default.
- 5.2 The Contractor indemnifies the Hotelschool The Hague against potential claims of third parties in connection with damages incurred by these third parties as a result of the implementation by the Contractor of the Agreement and the use or application of the delivered Goods or Services of the Contractor, unless there is question of injudiciousness, recklessness or (intentional) improper use of the Goods or Services by the prejudiced third party (third parties). Third parties are also understood as the staff of the Hotelschool The Hague and those who are employed under the authority of the Hotelschool The Hague.
- 5.3 If the Contractor uses goods that are owned by the Hotelschool The Hague for the performance of the Services then the Contractor shall be liable for the damages that are inflicted on the said goods. If due to the presence of goods of the Hotelschool The Hague at the Contractor for the implementation of the Agreement damages are inflicted on the Contractor or on third parties, in any way whatsoever, then the said damages shall be entirely at the risk and expense of the Contractor, unless the damages can be blamed on the Hotelschool The Hague.
- 5.4 On demand of the Hotelschool The Hague the Contractor is held to repeat or remedy potential defects in connection with the activities at its own risk and expense. If the repetition or remedy of the activities is, at the discretion of the Hotelschool The Hague, not possible then the Hotelschool The Hague has the option of:
- a. terminating the Agreement with immediate effect and having the activities performed by a third party at the risk and expense of the Contractor;
  - b. terminating the Agreement with immediate effect and claiming compensation from the Contractor.
- 5.5 In case of damages on account of an imputable shortcoming or unlawful act the Contractor shall be liable vis-à-vis the Hotelschool The Hague for any and all damages deriving from the same. As long as there is question of a dispute about (the level of) the damages the Hotelschool The Hague shall be entitled to suspend its payment obligation vis-à-vis the Contractor. The Hotelschool The Hague shall never be liable for indirect damages, including lost profit, lost savings and/or losses due to business interruptions. The Hotelschool The Hague shall moreover only be liable for damages if

they are covered by its liability insurance and only to the extent that the insurer actually proceeds with payment.

- 5.6 The liability pursuant to this article is limited, applicable per event, where a series of coherent events is qualified as one event, to the total amounts invoiced and potentially yet to be invoiced by the Contractor to the Hotelschool The Hague on account of the Contract in the period of six months prior to the harmful event. This limitation of the liability expires in case of intent or intentional recklessness on the part of the Contractor.

## **ARTICLE 6. OBLIGATIONS CONTRACTOR**

- 6.1 The Parties expressly agree that the Contractor is not allowed to perform legal acts and/or to conclude agreements in the name of the Hotelschool The Hague and/or the Broker.
- 6.2 The Contractor must always follow safety instructions of the Hotelschool The Hague as well as potentially applicable rules of conduct.
- 6.3 Property clause:  
The Contractor retains any and all intellectual property rights in respect of any and all work products made available by the same and grants the Hotelschool The Hague a perpetual, worldwide, non-exclusive right to use the work products for the benefit of the objectives of the Hotelschool The Hague (including the right to publish the material, whether or not in a changed or abbreviated form, in relevant editions and publications) without, as the occasion arises, being liable to any counter-performance.
- 6.4 The Contractor guarantees that the Goods and/or Services delivered by the same do by no means infringe rights of third parties, including intellectual property rights like copyrights, patent rights and trademark rights. The Contractor indemnifies the Hotelschool The Hague against claims of third parties in connection therewith.
- 6.5 Confidentiality:  
The Contractor is held to keep any and all sensitive information originating from the Hotelschool The Hague, consisting of business or personal data, of which the Contractor knows or should know that it is of a confidential nature, confidential. This confidentiality obligation applies both during and after expiry of the Agreement.

## **2. THE BROKER**

### **ARTICLE 7. ACTIVITIES BROKER**

- 7.1 At the request of the Hotelschool The Hague the Broker can unite supply and demand on the labour market. The Broker moreover supports the Hotelschool The Hague and/or the Contractor in connection with back office services, the contract management and the handling of the invoicing.
- 7.2 The activities that the Broker performs for the benefit of the Hotelschool The Hague are specified in the brokerage confirmation (hereinafter referred to as: the 'Brokerage Confirmation'). The Brokerage Confirmation is attached to the Agreement as **Schedule 2** and forms an integral part of the Agreement.

#### **ARTICLE 8. LIABILITY BROKER**

- 8.1 The Broker is only liable for damages incurred by the Contractor, the Hotelschool The Hague and/or third parties if the occurring damages are a direct result of an improper mode of action of the Broker during the performance of the activities that are specified in the Brokerage Confirmation.
- 8.2 If the Contractor to be deployed acts as a self-employed person then the Broker only indemnifies the Hotelschool The Hague provided that the policy frameworks of the tax control framework defined by the Broker were demonstrably complied with by the Hotelschool The Hague and the contract was performed in accordance with the arrangements laid down in the model agreement.
- 8.3 The Broker indemnifies the Hotelschool The Hague against any and all direct damages to be incurred by the Hotelschool The Hague in connection therewith, including costs and statutory interest and interest on tax as well as fines and increases that are the result of the Dutch Foreign Nationals (Employment) Act.

#### **ARTICLE 9. OBLIGATIONS BROKER**

- 9.1 The Broker guarantees vis-à-vis the Hotelschool The Hague and the Contractor that it shall perform its services in an expert manner, with due care and professionalism.
- 9.2 The Broker commits to first and foremost look after the interests of the Hotelschool The Hague and the Contractor and to, as befits a good Broker, take an unbiased standpoint.

### **3. THE HOTELSCHOOL THE HAGUE**

#### **ARTICLE 10. OBLIGATIONS HOTELSCHOOL THE HAGUE**

- 10.1 The Hotelschool The Hague shall inform the Broker what expertise and experience the Contractor must dispose of, what activities must be performed as well as an estimate of the period during which the activities must be performed.
- 10.2 The Hotelschool The Hague provides the Contractor with any and all information required for a proper performance of the activities.
- 10.3 The Hotelschool The Hague is held to take any and all measures that are reasonably required to exclude that the Contractor is in pursuance of section 610 of Book 7 of the Dutch Civil Code in the employ of the Hotelschool The Hague as also to prevent the Dutch Tax Authorities from qualifying the employment relationship as a (fictitious) employment, which must include, but is not limited to, the following measures:
- a. the Hotelschool The Hague does not manage and does not supervise the work of the Contractor;
  - b. the Hotelschool The Hague does not give instructions to and/or does not impose obligations on the Contractor regarding representativeness, handling of customers, working hours, identification through company clothing, logos on means of transport and business cards;
  - c. the Hotelschool The Hague does not hold performance interviews with the Contractor. Consultation between the Hotelschool The Hague and the Contractor exclusively focuses on the performance and the result of the activities;

- d. the Hotelschool The Hague does not provide for tools, auxiliary means or materials that the Contractor requires for the performance of the activities, unless this is required due to the nature of the activities and/or safety requirements of the Hotelschool The Hague. In this respect the Hotelschool The Hague shall comply with the obligations pursuant to article 2.4;
  - e. the Hotelschool The Hague does not provide training / education for the benefit of the Contractor, unless this is appropriate considering the nature of the activities, the development of the Contractor and/or the safety requirements of the Hotelschool The Hague. The time that is spent on this kind of training is not qualified as worked hours and shall not be reimbursed;
  - f. the Hotelschool The Hague does not hinder the Contractor in simultaneously working for several clients in the course of which the Contractor expressly observes the provisions set forth in article 5 and article 12;
  - g. in this respect it is noted that the Contractor performs the contract in consideration of the statutorily imposed requirements and – where applicable – the frameworks deriving from the educational programme established for the training.
- 10.4 The Hotelschool The Hague is entitled to request the Contractor to perform additional activities on the condition that the Hotelschool The Hague is not held to do so as also that the Contractor shall never be held to agree with this kind of request. Stipulated additional activities always fall under the scope of the Agreement and shall be confirmed through an Order Confirmation.
- 10.5 The Hotelschool The Hague shall pay the invoice of the Broker in accordance with the provisions set forth in article 3.6 of the Agreement.
- 10.6 The Hotelschool The Hague shall provide the Contractor with information about the required professional qualifications and safety risks. The Hotelschool The Hague shall take such measures and provide such instructions as reasonably required to prevent the Contractor from incurring damages during the performance of the activities.
- 10.7 The Hotelschool The Hague indemnifies the Broker in full against damages in connection with the manner that the former complied with its duty of care pursuant to section 658 subsection 4 of Book 7 of the Dutch Civil Code vis-à-vis the Contractor as also against damages in connection with the manner that the Contractor performed the activities.

#### **4. GENERAL PROVISIONS**

##### **ARTICLE 11. TERM OF THE AGREEMENT**

- 11.1 The Agreement is concluded for the term mentioned in the Order Confirmation (see Schedule 1). The Agreement shall in any case come to an end, without any further action on the part of one of the Parties being required, on the date mentioned in the Order Confirmation.
- In addition the Agreement comes to an end with immediate effect:
- following the demise of the Contractor;
  - in case of debt management at the Contractor, a private composition with creditors or liquidation or discontinuation of the business of the Contractor;
  - if one of the Parties imputably failed to comply with the obligations laid down in this agreement, after written notice of default;
  - if the Dutch Tax Authorities or the Employee Insurance Agency qualifies the agreement as a (fictitious) employment or if the Hotelschool The Hague is addressed by the Dutch Tax Authorities or the Employee Insurance Agency in connection with claims that are related to the existence of a (fictitious) employment. If this agreement comes to an end on account of one of the aforementioned



reasons then the Hotelschool The Hague shall not be liable to pay damages in connection with the end of this agreement. The reasons that are mentioned in this paragraph of this article also qualify, where required, as a ground to rescind the agreement out of court with immediate effect and without notice of default.

- 11.2 A potential renewal of the Agreement can only be stipulated in writing through a (supplemental) Order Confirmation. Contract extras are not allowed unless this is stipulated in writing by the Parties in an Order Confirmation.
- 11.3 The Hotelschool The Hague is entitled to terminate the agreement early in consideration of a notice period of one month.
- 11.4 The Hotelschool The Hague declares to expressly agree that the Contractor also performs activities for the benefit of other clients in the course of which the Contractor shall expressly observe the provisions set forth in article 5 and article 12.

#### **ARTICLE 12. OFFICIAL MEASURES**

Official measures that necessitate a different mode of conduct than stipulated herein, including amendment of tax rules, shall be observed and shall not compel to any compensation or fee on any other account by the Hotelschool The Hague and/or the Broker.

#### **ARTICLE 13. CHANGES**

Changes of and/or additions to the Agreement shall be established in writing and be signed for approval by the Hotelschool The Hague, the Broker and the Contractor, after which they form an integral part of the Agreement.

#### **ARTICLE 14. CLOSING PROVISIONS**

- 14.1 The Agreement is subject to Dutch law. To the extent that the Agreement does not expressly deviate from the same, the Agreement is expressly subject to the statutory provisions.
- 14.2 Issues that are not regulated in the Agreement or a difference of opinion deriving from the Agreement shall be solved by the Parties in a reasonable and amicable manner.
- 14.3 Applicability of general terms and conditions of the Hotelschool The Hague, the Contractor and the Broker is hereby expressly excluded.
- 14.4 If a provision of this Agreement appears to be invalid / unenforceable then the other provisions remain in full force and effect between the Parties. The Parties shall, as the occasion arises, replace the invalid / unenforceable provision by a legally valid provision, which provision differs as little as possible, in terms of nature and scope, from the invalid / unenforceable provision and the intention of the Parties.
- 14.5 If the Parties cannot reach agreement in joint consultation then any and all disputes deriving from the Agreement shall in the first instance be settled by the competent court.

As agreed and signed in three originals in the course of which all pages of the Agreement as also of the potentially thereto-pertaining regulations must be initialled.



**The Hotelschool The Hague**

[NAME]

Place:

Date:

**The Contractor**

[NAME]

Place:

Date:

**The Broker**

[NAME]

Place:

Date:

## SCHEDULE 1: ORDER CONFIRMATION

This Order Confirmation is the Order Confirmation Schedule as intended in the Agreement. This Order Confirmation specifies the activities as well as the fee for the Contractor. The Order Confirmation forms an integral part of the Agreement.

### CONTRACTOR

Contractor : [NAME]  
CoC number : [NUMBER]  
VAT registration number : [NUMBER]

### ACTIVITIES

Hotelschool The Hague : [NAME]  
Activities / result : [DESCRIPTION]

Place of the activities : [PLACE]  
Start date : [DATE]  
End date : [DATE]

### FEE

Fee : € [AMOUNT] excluding / including VAT

Invoicing arrangements : See payment calendar

Barring a different written communication to the contrary within seven days after despatch of the present Order Confirmation, we trust that you agree with the content as also with the potentially indicated particulars.

## SCHEDULE 2: BROKERAGE CONFIRMATION

This Brokerage Confirmation is the Brokerage Confirmation Schedule as intended in the Agreement. This Order Confirmation specifies the activities as well as the fee for the Broker. The Brokerage Confirmation forms an integral part of the Agreement.

### CONTRACT BETWEEN:

Hotelschool The Hague : [NAME]  
Contractor : [NAME]  
Activities / result : [DESCRIPTION]  
Start date : [DATE]  
End date : [DATE]

### ACTIVITIES BROKER

Activities : Administrator Hotelschool The Hague external hiring

### FEE BROKER

Fee : [AMOUNT]  
Invoicing to : [HOTELSCHOOL THE HAGUE]  
Invoicing arrangements : [PERIOD] [INVOICING METHOD / SETTLEMENT]

### PARTICULARS

Particulars : [PARTICULARS]

Barring a different written communication to the contrary within seven days after despatch of the present Brokerage Confirmation, we trust that you agree with the content as also with the potentially indicated particulars.